



THSA Board Meeting
Friday, January 19, 2018
Gulf Coast Community Services Association
9320 Kirby Drive, Houston Texas 77054
10:0am-3:00pm

Call to Order

Call to order at 10:15am by Weldon Beard, THSA President

Roll Call

Roll call conducted by Taiwan Reliford, THSA Sectary

Attendees:

Weldon Beard	Dawn Warren	Helen Wright
Patrick Sanders	Phoebe Snell	Roger Cox
Venetia Peacock	Celena Garrett	Evelyn Burleson
Fredia Reynolds	Abner Nieto-Luna	Amelia Warren
Charlene Burgess	Irma Gomez	Lakethia Christopher
Tiamoiya Lee	Tomas Gonzales	Dr. Alferma Giles
George Simon	Roderick Williams	Pamela Williams
Antionette Montgomery	Joyce Hayes	Tywannia Thompson
Taiwan Reliford	Albert Black	Katheryn McCartney
Suzy Rodriguez	Roszeta Norris	Dr. Jonita Reynolds
Joseph Escobar	Kenneth Gilbert	
Mary Rose Cox	Roderica Goss	

Approval of Agenda:

January agenda reviewed and motioned to approve agenda as written by Helen Wright and seconded by Venetia Peacock. No oppositions to approve agenda as written.

Approval of Minutes:

November minutes read and reviewed. Helen Wright motioned to approved minutes as written, Kenneth Gilbert seconded. No oppositions and 1 abstain by Venetia Peacock who was not present at November meeting.

Seating of Elected Executive Board Members:

Weldon Beard sworn in as President for a second term by Tiamoiya Lee, Parliamentarian
Tiamoiya Lee sworn in as Parliamentarian for second term by Kenneth Gilbert, Treasure



Seating of New Board Members:

Tiamoiya Lee, THSA Parliamentarian swore in the following 2017 odd elected and Presidential appointed members:

- Venetia Peacock – Director Central Odd Representative
- Fredia Reynolds – Director Central Odd Alternate
- Charlene Burgess- Director West Odd Representative
- Tiamoiya Lee – Director West Odd Alternate (Sworn in by Kenneth Gilbert)
- Katheryn McCartney – Director North Even Alternate
- George Simon – Director North Odd Representative
- Antionette Montgomery – Director North Odd Alternate
- Joseph Escobar – Staff Central Odd Representative
- Tywannia Thompson – Staff Central Odd Alternate
- Mary Rose Cox – Staff West Odd Representative
- Phoebe Snell – Staff North Even Alternate
- Abner Nieto-Luna – Staff North Odd Alternate
- Tomas Gonzales – Staff South Odd Representative
- Joyce Hayes – Friend Central Odd Representative
- Albert Black – Friend Central Odd Alternate
- Roszeta Norris – Friend West Odd Representative
- Helen Wright – Friend North Odd Representative
- Evelyn Burleson – Friend South Odd Representative
- Amelia Warren – Parent Central Odd Representative
- Lakethia Christopher – Parent North Odd Representative

Reports

A. By Laws - Tiamoiya Lee reported:

- No ideas or suggestions for changes to the By Laws was received via email as requested at November Board Meeting.
- Request to addition, changes or suggestions:
 - add oath
 - outline and guidance on how Board appointments are done
 - Tiamoiya will add language and send out draft for feedback
 - revised By-Laws to be placed on website
 - train new Board Members on By Laws
- Tiamoiya will make revisions and/or suggestions as noted above and will send out electronically for board to vote on. Communication will include guidance and deadline. Tiamoiya will share outcome via email.
- Executive Board will solicit feedback regarding the process to appoint members to the Board and provide decision via email.

B. \$2 Per Child – Joyce Hayes reported:

- No report at this time
- Committee will start making phone calls



- Venetia Peacock posed the question: when is the deadline to get to money to THSA to get monies to NHSA. Weldon Beard will look at and send something out via email.

C. Finance - Kenneth Gilbert reported:

- Reviewed all 6 Budgets provide
- Statement of Financial Position-most assets are cash.
- Statement of Cash Flow is good
- Board members need to encourage other agencies to join THSA so that the effective advocacy can be done for children and families of all Texas Head Start agencies
- Membership dues are due
- Conference did great - \$31,000 earned. \$13,000 revenue over expenses.
- Information will be provided to auditors and will present an audited financial statements to be provided to board earlier than normal.
- Every board member is challenged to find another EHS/HS agency and encourage them to become members.

D. History - Helen R. Wright reported:

- No report at present time
- Discussed the funeral service for Evelyn Wright Moore, acknowledged that NHSA was represented and spoke at but that someone from the THSA Board should had been present.
- Suggested that History committee be notified when a member of the Board or active THSA member passes so that the committee can ensure that THSA is represented. Kenneth pointed out that a protocol needs to be developed
- Suggestion was made to include slideshow of deceased THSA members at conference. Helen stated that History committee can take care of it.

E. Membership - Pamela Williams reported:

- Registration has started off slow as usually
- Deadline January 30th for Board members to pay membership was decided
- Question posted: Does agency membership include parents. Answer: Not at current time.
 - Lengthy discussion followed. Helen Wright motioned that the membership committee to review and come back to board and providing voting electronically and seconded by Rodrick. Call for vote – Yes (17); Opposed (6) – motioned carried that action will go to committee and voting will go out electronically. Timeline for meeting and information to be sent out. Ken motioned to make a determination by membership committee by the end of the meeting, Tia requested to amend motion to by vote by end of meeting. Kenneth re-motioned to include Tiamoiya motion and seconded by Phoebe (24-Yes) & 1(No). Motion carried that committee will research and report back by end of meeting.

F. NHSA - Weldon Beard reported:



- Tywannia will be going to NHTSA next week to represent the THSA
- Thank Child Inc. for being a great host at the NHTSA Parent Engagement Conference
- NHTSA conference date April 23-27, 2018
 - Dr. Giles mentioned that registration and hotel information is open and Early Bird ends on Feb. 26th. Information needs to be placed on the THSA website.

G. Region VI - Weldon T. Beard reported:

- Meeting was held last week
- 2019 Region VI conference will be a mega conference in Dallas with Regional Office. Weldon will follow up with more information.
- This year's conference in New Orleans on July 29-August 2, 2018

H. Website Updates - Weldon T. Beard reported:

- Transition to new website, will cover during new business
- Encouraged everyone to become members online.

I. Elections - Joyce Hayes reported:

- Executive Board officer positions open in October for the upcoming term: Vice President, Secretary and Treasurer
- No report at this time

J. Scholarships & Awards - Phoebe Snell reported:

- No changes will be made this year; last year joined with Region VI
- Look at different ways to get information regarding scholarships out
 - Start advertising earlier so that counselors can work with High School students prior to school ending.
- Scholarship information and application is on website.

K. Strategic Planning - Kenneth Gilbert reported:

- President will appoint all Board Members to 1 of the 4 of the following Strategic Issues:
 - **Advocacy**-Increase partnerships with child care and Pre-K advocacy groups; Increase THSA representation on statewide boards that support early childhood education and family service provision; and create systems to promote local program advocacy.
 - **Operations**-Improve Board oversight of THSA operations including implementation of goals, objectives, policies, procedures as well as monitor adherence to Board By Laws, fund development, and annual conference planning.
 - **Membership**-Increase membership: target unengaged programs and business/community partners. Review and increase member benefits to keep members engaged.
 - **Technology**-Upgrade the THSA website to include: a section for forums; a section for feedback for each HS/EHS content area (social network), a learning community, an on-line training & professional development



community including CDA training; video offerings of conference trainings, on-line payments for membership fees, conference payments and donations.

L. Texas Head Start State Collaboration Office - Dr. Alferma Giles report (highlights below)

- Annual Needs Assessment will be email to grantees early February to complete for 2017-2018. Weldon Beard and Kenneth Gilbert serves on the Advisory Board.
- THSSCO will launch new website in near future.
- Newsletter is now on website
- TECPDS has a partnership with TWC of Tarrant County and Early Learning Alliance
- In the process of developing Core Competencies for Trainers
- New partnership with the Texas Department of State Health Services Obesity Prevention Program
- Texas School Readiness Conference will be held June 19-21, 2018 in Arlington, TX.
- **Full report attached**

M. President's Report -Weldon T. Beard reported:

- Worked with NHSA and Child Inc. on parent conference
- Requested that board members to email him by end of today what committee they would like to be part of.
 - Legislative Committee will meet later this month to reengage the consultant.

N. Motion to accepted reports by Venetia Peacock and seconded by Phoebe Snell. All approved, no opposition.

New Business

A. Website Updates

- Email detailed feedback to Weldon Beard
- Board Members Registration
 - Weldon demonstrated how to register on the website
- Advocacy/Head Start Awareness
 - Tiamoiya Lee motioned to adopt list of Advocacy opportunities and Susan Rodriguez seconded. All approved.
- Website committee will meet in next few weeks.

B. 2018 Institute

- **Update (New Dates) June 25-29, 2018**
 - Tiamoiya Lee discussed why the dates was changed; was based on what hotel had available.



- **Conference Budget**

- Kenneth Gilbert reported that budget was provided in package and discussed during financial report.
- If you have conference questions get with host which is Kenneth Gilbert
- Lengthy discussion regarding using an App. instead of a conference book was discussed at last meeting. It was determined that the program committee will look at who will be managing the app and what is the deadline to provide information to be uploaded in the app. Kenneth Gilbert suggested targeting 2019 instead of 2018, agreed to focus on program book this year.
- Weldon Beard will research if the hotel has an App available. Explore different resource that can be utilized immediately, might pilot free options this year. Program and Audio Visual Committee will research
- Budget amendments to conference budget can go through conference planning committee and must be approved by the President and Treasure.
- Dr. Alferma Giles inquired about speakers, and informed that Region VI looking not to travel out to state conferences, will only be providing their updates at the Regional VI conference. Weldon Beard will reach out Region VI due to the closeness of Frisco to Dallas.
- Kenneth Gilbert will work the Weldon Beard to make a determination as to who will be the Opening & Closing speakers.

- **Registration Committee –**

- Kenneth Gilbert motioned that ½ price and no late fees for co presenters. Seconded by Tiamoiya Lee. All present in favor, no oppositions
- Program Committee will need to submit names to Registration Committee when Call for Papers is submitted and approved

- **Planning Committee Meeting Dates**

- Voted on chairs in July, will send out by end of week.
- Meeting dates:
 - February 16 (Conference Call)
 - March 16 (Conference Call)
 - April 6 (TBA in Hotel Frisco)
 - May 11 -Tentative date emailed out this weekend (Hotel Frisco)
 - June (Hotel Frisco)

C. 2019 Institute Update

- Conference call this past Tuesday with program El Paso and South Texas to discuss possibility of doing a joint conference in 2019.



- Executive Board to travel to El Paso for a meeting and tour of possible conference locations. Will report back to the Board recommendation in April and make decision at that time.
- Voted to have 2019 Institute in San Antonio if joint Institute does not work out with South

D. Questions/Comments

- Membership vote update
 - Kenneth Gilbert motioned that agency membership include parents, seconded by Venetia Peacock. All in favor no opposition.
 - Weldon Beard and Kenneth Gilbert will get with Pamela Williams to work out logistics.

E. Adjournment

Motioned to adjourn by Weldon Beard and seconded by everyone present.