



THSA Board Meeting Minutes

April 6, 2018

Embassy Suites Frisco Hotel Convention Center & Spa

7600 John Q. Hammons Dr. Frisco, TX, 75034

10:00pm-12:00pm

Call to Order

- Call to order at 10:20 am by Weldon Beard

Roll Call

- Roll call completed by Taiwan Reliford
- Attendees list on back

Approval of Agenda

- Moved to approve by Kenneth Gilbert and seconded by Venetia Peacock.
- Approved by all present

Approval of January minutes

- Reviewed by all present
- Moved to approve by Venetia Peacock and seconded by Patrick Sanders

Reports

By Laws, Tiamoiya Lee

- By Laws are posted on the website
- Will be revised to include information regarding the oath for board members and executive board and process for training new board members
- Executive board will meet to discuss the process of appointing new board members

\$2 per Child, Joyce Hayes

- No reported provided today
- Kenneth Gilbert provided the following clarity regarding THSA process & submission deadline
 - THSA generally pays \$3,000 annually as well as anything raised by THSA members (as outline in the budget)
 - Programs wishing to donate
 - Deadline to submit donations is March 31, 2018, but programs can submit when they are ready
- Kenneth Gilbert moved to move forward with submitting \$1.00 to submitted to NHSA
- Venetia proposed to amend to include that committee will submit guidance and guidelines to all Texas programs to ensure that everyone is aware. Seconded by Pheobe Snell.
- All present approved, no oppositions.

Finance, Kenneth Gilbert

- Mr. Gilbert provided the following 3-page report
 - Statement of Financial Position (As of March 31, 2018)
 - Pointed out that it is normal to have a negative balance at this point in the year
 - Negative balance is reflective of the advocacy activities
 - Balance will go back into positive after conference (largest yearly revenue)
 - Statement of Activities (January through March 2018)
 - Statement of Cash Flows (January through March 2018)

History, Helen R. Wright

- In process of gathering pictures and information from 2nd president of THSA (Blanche Russ Glover)
- Video to be presented at the conference.
 - Will be ready to review by May 15. Executive committee will review prior to the actual conference.

Membership, Pamela Williams

- Mrs. William reported via email that membership numbers as same as reported in March
- Two programs as registered for the conference, (Gulf Coast and Lubbock)
- Weldon will send out an email blast weekly starting next week
- Facebook blasts will also start going out

NHSA, Weldon Beard

- Mr. Beard is working with NHSA to share information about training partnership with Kaplan called “Building Your Balance”.
- Weldon will reach out via email next week to those Directors personally with further details

Region VI, Weldon T. Beard

- Kenneth Gilbert Region VI conference is in July 25-29, 2018 in New Orleans, support requested from members.
- Conference calls next Fridays to start planning the mega conferences that will start in 2019 in Dallas (experimental).
 - Region VI Board Meeting will happen at that time.
 - Questions – Are there any open Region VI Board seats needing to be appointed
 - Alternate for Staff and Parent
 - Meetings are January, April, May and October.

Website Updates, Weldon T. Beard

- Mr. Beard reported that the only update is scholarship information at the very opening of website to draw more attention.
- More information will be added regarding the conference as we get closer to the conference date

Elections, Joyce Hayes

- ‘Tiamoiya Lee be preparing information regarding causes training
- Elections coming up at annual conference (Vice Chair, Sectary and Treasure)
- Even year members are up for re-election.
- If questions email Taiwan Reliford and/or ‘Tiamoiya Lee.

Scholarships & Awards, Phoebe Snell

- Scholarship are already online at THSA or Region VI to access awards.
- One application from Texas already (HSGD).
- Encourage Directors to encourage staff to complete applications.
- Current submission deadlines are; THSA deadline is May 18, 2018 and Region VI is May 30, 2018.
- Deadlines will be noted on the website.
- Questions regarding the application process should be directed to Phoebe Snell.

Strategic Planning, Kenneth Gilbert

- No updated report at this time, retreat will take place on Monday, June 25, 2018
- Motion presented by ‘Tiamoiya Lee to have a full day of strategic planning moved to October prior to the Board Meeting. Motioned seconded by Venetia Peacock; all in favor no opposed.
 - Friday, October 5- Saturday, October 6: 8 votes
 - Friday, October 12-Saturday, October 13: 12 votes location TBA

Texas Head Start State Collaboration Office, Dr. Alferma Giles

- No report at this time.

President’s Report, Weldon T. Beard

- Bereavement policy will be reviewed by Board Members and email feedback to Weldon by June 1, 2018
Weldon will meet and discuss feedback with Executive Committee and History Committee. Report to provide at next Board Meeting.

- Discussed possible Legislative issues. Weldon emailed to Board prior to meeting.
- “How to Enroll Your Child” tab will be added to the website, which will send to the Head Start locator link.
- General working Committee assignments/selections:
 - By-Laws: ‘Tiamoiya Lee, Patrick Sanders, Dr. Reynolds & Fredia Reynolds
 - \$2 Per Child: Joyce Hayes, Celena Garret & Katheryn McCartney
 - Finance: Kenneth Gilbert, Venetia Peacock, Roderick Goss, Roderick Williams & Helen Wright
 - History: Helen Wright, Dawn Warren & Katheryn McCartney
 - Membership: Pamela Williams, Susana Rodriguez, Taiwan Reliford, Pheobe Snell & Roderick Williams
 - NHSA:
 - Region VI:
 - Website: Roderick Williams, Venetia Peacock, Tywannia Thompson, Lakethia Christopher, & Susana Rodriguez
 - Elections: Joyce Hayes, Patrick Sanders, ‘Tiamoiya Lee & Celena Garret
 - Scholarships & Awards: Pheobe Snell, Roderick Goss & Taiwan Reliford
 - Strategic Planning: Kenneth Gilbert, Venetia Peacock, Tywannia Thompson, Frieda Reynolds & Taiwan Reliford
 - Legislative: Dawn Warrant, Dr. Reynolds, Tywannia Thompson, Albert Black & Taiwan Reliford

New Business

- 2019 Institute Update
 - Executive Board (Dr. Reynolds attended in ‘Tiamoiya Lee’s absence); visited conference hotel, convention center and South by Southwest to discuss possibility of having 2019 conference in El Paso. Weldon will follow up with questions posed and will provided feedback.
 - Motioned by Venetia Peacock for THSA to move forward with working the SBSW to have the 2019 Conference in El Paso; seconded by George Simon.
 - If agreement acceptable terms cannot be established with SBSW, 2019 conference will be held in Houston and 2020 in Austin.

Adjournment

- Motion to adjourn at 1:08 pm by Weldon Beard, moved Kenneth Gilbert, seconded by Pheobe Snell.

Attendees:

Weldon Beard	Charlene Burgess	Pheobe Snell	Lakethia Christopher
Patrick Sanders	Katheryn McCartney	Celena Garret	
Kenneth Gilbert	George Simon	Roderick Williams	
‘Tiamoiya Lee	Mary Doxy	Dr. Jonita Reynolds	
Taiwan Reliford	Susana Rodriguez	Albert Black	
Venetia Peacock	Tywannia Thompson	Roderick Goss	
Fredia Reynolds	Dawn Warren	Helen Wright	