



THSA Board Meeting  
Friday, November 3, 2017  
Embassy Suites by Hilton  
7600 John Q. Hammons Drive  
Frisco, Texas 75034  
10:0am-3:00pm

**Call to Order** - Call to order at 10:17am by Weldon Beard, THSA President. Token of appreciation (THSA cups) was given to Board members and planning committee members for their support in 2017.

**Roll Call** - Roll call conducted by Taiwan Reliford, THSA Sectary.

**Attendees -**

Weldon Beard  
Patrick Sanders  
Taiwan Reliford  
Kenneth Gilbert  
Tiamoiya Lee  
Albert Black  
Suzy Rodriguez  
Roderica Goss  
Bonnie Buchanan  
Pheobe Snell  
Dr. Jonita Reynolds  
Katheryn McCartney  
Fredia Reynolds

Dawn Warren  
Jesus Vela  
Juan Rodriguez  
Dr. Sharon Small – Call in  
Venetia Peacock – Call in  
Antionette Montgomery – Call in  
Mary Rose Cox – Call in  
Tywannia Thompson – Call in  
Dr. Alferma Giles – Call in  
Roderick Williams – Call in  
Helen Wright – Call in  
Roger Cox – Call in  
Denise Edmondson – Call in

**Approval of Agenda and Minutes**

Motion to accept agenda as printed by Helen Wright and seconded by Mary Rose Cox, all present was in favor of accepting agenda. No oppositions. July 17, 2017 minutes reviewed by all present. Moved to approve by Albert Black and seconded by Dr. Reynolds, all present was in favor of accepting minutes. No oppositions.

**Reports:**

- **By Laws** - Tiamoiya Lee reported that there are no updates to report at this meeting. Will be sending out electronic copies of the By-laws within the next few weeks for the board to review. Send suggested updates, concerns and clarifications to Tiamoiya. The purpose of the review to ensure the by-laws are in line with what the board is doing.
  - **Items needing further review and/questions:**
    - Parent Caucus – determine if current by-laws are align with the new Performance Standard terms. Weldon will follow up with NHSA and Regional Board to see what they are planning for their caucus



- Helen Wright – asked if the current by-laws are on the website. Weldon responded that by-laws are not currently posted but will be on the new website.
  
- **\$2 Per Child** – Helen Wright stated that there is no report at this time.
  
- **Finance** – Kenneth Gilbert reported (financial reports attached) that the Morgan Stanley account is doing great. Statement of Activities for conference expenses attached(highlighted). Report attached; any questions to be directed to Kenneth. Weldon commented that the conference is doing well and actually making money. Question Page 2 (Board Meeting Expenses) why are we over budget. Answer – food for meetings are priced at the hotel rates. 2018 Budget emailed on time. It is a draft; take a close look at numbers talk to Weldon if more money is needed; submit request, input or suggested changes to Kenneth Gilbert by November 30, 2017.
  - **Questions/Comments:**
    - Susy Rodriguez commented that the board discussed last year to do a phone app. instead of program book.
    - Send input regarding next year's conference budget to Kenneth
    - Kenneth will send out everyone's input during the first week in December to be reviewed by the Board.
    - Kenneth: Highlighted sponsorships because the association would like to move toward having more sponsors and activities for the conference. The more sponsors the less we have to spend on the conference (offset the cost on the budget). Sponsorships information will be discussed in 2018 Conference.
  
- **History** – Weldon reported that the video showed during the 2017 THSA Conference was provided to him and will be posted on the website.
  
- **Membership** - Roderick Williams reported in Pamela's absence that there is no report.
  - **Questions/Comments:**
    - Weldon reminded the board that 2018 membership enrollment will start next week and that board members need to pay membership by December 31, 2017.
    - Patrick stated that the agency membership information on website and form needs to be updated.
    - Weldon stated that membership will eventually move from Regonline to the new website WIX once contract is over.
  
- **NHSA** – Roger reported that Mary Rose had to step out but will send a report after the meeting.



**Region VI** – Weldon Beard reported at meeting held in October. Concerned that the 2018 NHSA conference is scheduled for the same time as the 2018 THSA Conference. Weldon and Kenneth will meet with the hotel to determine availability.

**Website** – Weldon Beard will provide report in later part of meeting.

**Elections** - Patrick Sanders reported in Joyce Hayes absence. Weldon Beard was the only accepted nomination for President and Tiamoiya Lee was the only accepted nomination for Parliamentarian due to this fact an election did not need to be held and they will continue to serve in their current positions by acclamation.

**Scholarships & Awards** - Phoebe Snell reported that one scholarship was awarded (Goodie Wicks \$500) to Samantha White from HSGD. The committee identified that the lower amount awarded and the process change could have contributed to the lack of responses. A few applications came in after deadline and therefore it was not able to be submitted. Committee will meet to discuss possibly increasing the award amount and ways to get more publicity regarding scholarships.

**Strategic Planning** – Kenneth Gilbert reported that the Board will start developing the next 3-year plan in 2018. Kenneth also shared that the Board made significant progress on meeting the previous 3-year goals.

**Texas Head Start State Collaboration Office** - Dr. Alferma Giles provided the attached report and Needs Assessment. Highlights include: Developed a letter of collaboration to support Head Start/Early Head Start Programs with DFPS. Member of THSSCO OHP is working to recruit dental hygienist from America Dental Hygienists' Association (ADHA) to serve on local EHS/HS Advisory Committees. THSSCO continues to work in partnership with the Texas Homeless Education Office (THEO) to provide information to Head Start/Early Head Start Programs to better access services. THSSCO partners with Texas Project Launch to provide mental Health Consultation (MHC) training. TECPDS Trainer Registry consist of 1298 trainers, 796 active trainers. The Texas Work Force Registry consist of 2,018 active Practitioners/Teachers, and 169 active Directors. Updates of the CORE Competencies were completed on the TECPDS Website for Practitioners/Teachers or Administrators to access. THSSCO Director continues to serve as a member of the Home Visiting Consortium with TexProtects.

**President's Report** - Weldon T. Beard reported that he has been in conference calls with regarding the upcoming Parent Conference and NHSA conference. Also have been reaching out to other state associations to see how they are planning for the next legislative session and the bills that will/can impact Head Start.

Roderica Goss motioned to accept the reports as received and was seconded by Albert Black, all present was in favor of accepting reports. No oppositions



## New Business

**Board Elections** – Done by acclimation therefore elections are not need. See above election report

**Website Update** – Weldon showed the new website to the Board and reviewed the different tabs and options available. Website will go live by end of November. Board members will have their own tab accessible by password. The tab will have meeting minutes, reports, etc.

### **Suggestions/Comments:**

- Add Texas Head Start demographics and Annual Report to website
- Add the following resources and email address:
  - Scholarships
  - Core Competencies
  - \$2 per Child
  - Performance Standards
  - DFPS Links
  - ECLKC Website link
- Add pictures that can be rotated to keep the website fresh and new
- Send all suggestions and pictures to Weldon within the next few days

### **2017 Conference Report:**

- Conference made approximately \$30,000 (review attached financial report)
- Final 2017 Conference report will be provided at next meeting.

### **Region VI Head Start Association Board Appointments:**

- Weldon Beard - Director Representative
- Venetia Peacock – Director Alternate
- Tywanna Thompson – Staff Representative
- Vacant – Staff Alternate
- Kenneth Gilbert – Friend Representative
- Albert Black – Friend Alternate
- Lakethia Christopher – Parent Representative
- Vacant – Parent Alternate

### **2018 Institute Planning**

- Theme: *Head Start: Embracing a New Era*
- Date: Institute date scheduled for the same time as NHSA in New Orleans. Weldon and Kenneth will work with the hotel to identify possible date changes.
- Planning Committee dates:
  - Friday, January 19, 2018 @ Gulf Coast Community Services Association following board meeting.
  - February 16, 2018 via conference call
  - March 16, 018 via conference call
  - April 6, 2018 @ TBA following board meeting
  - May – July 2018 dates TBA
- Sponsorship Opportunities – see attached handout



- Dr. Giles suggested using a folder instead of bags to save money (**Institute Training Folder**)
- Weldon will follow up with hotel regarding **WI-Fi Sponsor**
- Review and give ideas of folders/bags to Weldon
- Timeline to contact potential sponsors is mid-December

#### **2017 NHSA Parent Conference (Austin, Tx.) Update**

- Child Inc. is the host agency for the conference.
- Albert Black and Patrick Sanders will be presenting during conference
- THSA staff and parents are needed to volunteer and be present at the Tuesday and Wednesday night events.
- NHSA has challenged Texas to have 500 attendees to the conference
- THSA has reserved tickets for Board members to the Tuesday night event at the LBJ Library
- Board members need to attend the Wednesday night reception

#### **THSA 2019 Institute Update**

- Board voted for Corpus Christi
- San Antonio will be an alternate location for Corpus is not available

#### **2018 Region VI Head Start Conference**

- Institute date scheduled for the same time as THSA in New Orleans. Weldon and Kenneth will work with the hotel to identify possible dates.

#### **2018 THSA Board Meeting Dates**

- Friday, January 19, 2018 @ 10:00 @ Gulf Coast Community Services Association
- Friday, April 6, 2018 @ 9:00 @ TBA

#### **Adjournment**

Motioned to adjourned by Albert Black and seconded by Mary Rose Cox, all present was in favor of adjourning the meeting. No oppositions. Meeting adjourned at 1:33 pm by Weldon Beard.